



Thank you so much for supporting Bill Roberts School. Please complete the following information so that we may provide you with the appropriate visibility in our auction brochure and coordinating bid sheet(s).

**Donation (Item, Service, Event, etc.)**

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**Short Description to be included in auction brochure and on bid sheet (include as many details as possible, such as size and color for items and planned date and maximum attendance for events):**

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Total Retail Value:     \$ \_\_\_\_\_

**Donor Information:**

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Street City/Zip

Contact Phone/Fax: \_\_\_\_\_

Phone Fax

Contact E-Mail: \_\_\_\_\_

If donation is from a business, please feel free to include marketing materials to display at the auction with your donated item. Please contact Adie Tate ([billrobertsptauction@gmail.com](mailto:billrobertsptauction@gmail.com)) with any questions.

**Due Dates**

**Donation Form:** Turn this form in to the Bill Roberts school office (2100 Akron Way, Denver, CO 80238)

**Donation Items:** Due February 16, 2018 (Perishable items should be brought to school March 16, 2018)

*Please note that all items donated to the Bill Roberts 2018 auction will be used for the sole purpose of raising money to support the school. Some items may be combined by the auction committee for higher bidding. Thank you for your donation.*

PTA USE ONLY:

Item Received: \_\_\_\_\_ Item Location: \_\_\_\_\_

Entered in GG: \_\_\_\_\_ Item/Package Number: \_\_\_\_\_

Volunteer: \_\_\_\_\_